

**Jackie Gethin SBA (Honorary Rtd)
Artist and Picture Framer
Trotts Ash, Gold Street, Sole Street, Cobham, Kent DA12 3AY
Tel: +44 1474 814231 email: jackietgethin@gmail.com**

**SBA Exhibition 2019
RECEIVING DAY: 13 April 2019**

Description and costs of services offered to overseas exhibitors for the Society of Botanical Artists Exhibition to be held at the Mall Galleries, near Admiralty Arch, London SW1Y 5AH from 4 to 9 June 2019.

Since the introduction of digital pre-selection for all work, the time for me to receive overseas work to be prepared for selection has been reduced. So I would be grateful if you could send your digitally pre-selected work to me as soon as possible after Wednesday, 13 March.

VERY IMPORTANT!

When posting your work to me please put 'SAMPLES OF ARTISTS WORK' only on your parcel. DO NOT put any value on the parcel or it will incur a Customs and Excise charge which I will have to pay before the parcel can be released to me.

ALL WORK MUST ARRIVE BY THE END OF MARCH AT THE LATEST, PLEASE.

All work must be clearly labelled with titles and prices in pencil on the reverse of the actual work. Do not forget to include your digital selection form with your work.

MOUNTING:

All art work will be attractively double window mounted in antique white or white Conservation mounting (matt) card. The border of the mounting (matt) card will be at least 70mm x 70mm.

FRAMING

The frames chosen will be carefully selected to enhance each individual piece of work.

The frames I use are usually made of ash or mahogany. I also use lighter wood and occasionally gold or silver provided the moulding is reasonably priced.

The frames will be of a suitable size and weight for the work

The card and backing I use will generally be acid free.

All frames will have mirror plates screwed into the back of the frame.

I will put the details of the artist and the work on the reverse of the frame together.

HANDLING BEFORE THE EXHIBITION

All work sent to me beforehand will be mounted and framed and taken to the Mall Galleries on Receiving Day, 13 April 2019.

The work is then stored at Mall Galleries until after the exhibition.

HANDLING AFTER THE EXHIBITION

At the end of the exhibition any work that has not been sold will be collected and brought back to my studio.

The work will then be taken out of its frame and mount and posted back to you. Where possible I will use your original packaging to reduce costs.

Should you wish I am happy to send the work back still in its mount but the postage is horrendous and I would advise against it. OF COURSE, IF YOU HAVE SENT YOUR WORK ALREADY MOUNTED, I WILL RETURN IT ALL TO YOU AS SENT.

COSTS BEFORE SELECTION:

Each piece of work arriving at my studio already mounted and needing a frame, glass and backing only	£30.00
Each piece of work larger than a metre in width or height, double mounted, framed with glass and backing	£80.00
Each piece of work double mounted, framed, backed and glazed and taken up to London for selection	£45.00
Each work on canvas requiring only a frame and mirror plates	£30.00

AFTER SELECTION (These costs are in addition to the costs incurred before selection)

Each piece of work selected, framed and subsequently sold	£35.00
Any piece of work framed and subsequently sold larger than a metre in width or height	£40.00
Each piece of work selected, framed, unsold and returned to you in same state as received (no mount or frame) labour, transport, congestion charge	£15.00
Each work on canvas, selected, framed, unsold and returned to you Labour, transport and use of frame	£15.00

As an example, a piece of work of 300mm x 210mm or under, sent to me without mount or frame, unsold and returned will cost £60.00. If sold will cost £75.00

All charges including postage and packing of all unsold and unselected work to be invoiced after the exhibition.

To give you some idea of the cost of returning your work to you, in 2017 the average price of a parcel posted back to a country in the EU was £40, further afield the price went up to over £100. The lighter and smaller it is the better. The most cost effective way of posting your work is unmounted, rolled and placed in a stout cardboard tube.

I do hope all of the above is clear and unambiguous. Please email me if you have any queries. The costs remain almost the same as in 2017.

VERY IMPORTANT, PLEASE READ CAREFULLY!

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PAYMENT: IMPORTANT, PLEASE READ.

Payment to me for costs and services can be made considerably easier and cheaper by using PayPal. I would therefore request that all overseas applicants set up a Pay Pal account and give me the details before the end of the exhibition. Thank you.

I look forward to receiving your lovely work by the end of March.

Jackie Gethin